



**Kansas Food Bank
Board of Directors Meeting
Wednesday, February 8, 2017**

Present Directors:

Daniel Eilert	Doug Jenkins	John Keating	Dana Knott	Don Meiergerd
Rebecca Rather	Sam Seward	Jim Sheldon	Jim Urso	Tim Zynda

Absent Directors:

Lionel Alfred, Jr.	Michael Johnston	Brent Doonan	Clark Goetzinger	Roger Kepley
Brenda Lichman				

Staff:

Brian Walker	Gretchen DiGiovanni	Kelly Price	Bruce Bartel	Debi Kreutzman
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7:34AM *Chairman Doug Jenkins called the meeting to order*

Approval of Last Meeting Minutes presented by Doug Jenkins, Chairman

December 14, 2016 board meeting minutes presented. Motion to approve, seconded by Jim Sheldon and approved unanimously.

Introduction of Bruce Bartel, new Operations Manager

Financial Report presented by Sam Seward, Treasurer

Statement of Financial Position, Balance Sheet, December 31, 2016

- Current Assets – Six months into the fiscal year shows the Food Bank operating with 224K less than in the same time period for 2015
 - Cash position is 424K less
 - Inventory is down slightly
 - However, Investment Income is up 242K from last year’s balance
 - Accounts receivable is up compared to last year
 - Fixed assets are down slightly due to increased depreciation
- Accounts payable is basically zero compared to 22K last year
- Funds held for others is down a little due to fewer grants
- Total Assets are at 11.053M
- Current Fund Balance is 118,299 compared to last year’s balance of 229,240

Statement of Activities, from December 1 to December 31, 2016

- A little over 809K in receipts for December, which is slightly above the monthly budgeted amount

- Contributions are below the budgeted amount, however increases in Investment Income and Other Revenue offset the loss
- Cost of food purchased is slightly over budget for the month, but still 83K below budget for the fiscal year
- Disbursements:
 - Cost of Purchased Food Distributed is 85K under budget, timing issue
 - Salaries: Slightly over. Hired a warehouse worker but still need another driver
 - Employee Benefits cost is still slightly above budget
 - Utilities continue to increase
 - Freight still below budget for fiscal year, timing issue
 - Vehicle Expense increased due to unbudgeted/unplanned repairs
 - Food for Kids was approximately 67K over budget for the month, but only 20K over budget for the fiscal year.
- For the first six months of the fiscal year, KFB is now \$40K over budget compared to expenses

Financial Report presented, motion made, seconded and approved unanimously

President/CEO Report

Mobile Hygiene Pantry

- Continues strong serving an average of 300 households per month.
- Delta Dental kits provided have been well received. Clients receive a new tooth brush, floss, and paste for each member of the household.
- Still need to select three high schools for the “Take Care” hygiene kit program. NetApp had a fund raising goal of \$11K but surpassed that with \$20K + raised.

SNAP

- Feeding America delayed their requirement for the KFB to pay a portion of the GSNAP program cost (approx. \$400 per month) starting January 2017 until the beginning of the fiscal year, July 2017.
- Brian testified in Topeka, February 7, in support of a SNAP bill for telephone voice recognition which allows for online application processing again versus paper applications, which the State now requires. It also asks for an extension of ADWAWD (able bodied working adults without dependents) services, in times of economic hardship, which is currently set at three months.

BOB BOX

- Current numbers of 400-425 boxes distributed per month are expected to go down now that Ellis county has been approved to start CSFP.

CSFP –Commodity Supplemental Food Program

- KFB was approved to add Barber, Cherokee and Ellis to our CSFP roster, bringing us to 561 slots. Debi will be conducting sign up meetings the last two and a half weeks of February.

- This program will help with our MPPN numbers, create more volunteer opportunities, and provide a small amount of income for the KFB, after covering our costs.

Food 4 Kids

- The F4K program is in 393 schools and serves 6,432 kids this year, which compares to 395 schools and 6,300 last year. So we seem to be holding steady.

Catholic Weekend Food Packets

- Things are going fairly well with St. Vincent de Paul's funding and pickup/delivery of the F4K packets for their schools. Their numbers vary from 500 to 1200 packets each month. However, they would still like to expand the program to other Drexel schools in 2017.
- This could present a problem with adding more deliveries on already full trucks. Freight and driver time might have to be considered.

Filling the Gap

- We will be serving meals during spring break again, with Partners for Wichita.
 - Approximately 800 kids are expected to be served daily thru 17 sites.
 - In addition to meals, fresh fruit will be provided, along with take home snacks for the kids.

Letter Carrier Food Drive – May 13, 2017

- NetAPP has notified the KFB this will be the 5th and final year they will sponsor this event with \$10K for bag purchase .

Summer Feeding

- Kansas Appleseed sponsored a regional summit in January and set a goal to increase summer meals by 17% for 2017.
- Specifically in NW Kansas, where there is a lack of USDA SFSP sites, we will look into serving meals at several migrant sites.
- KFB had three Vista workers last year and hope to get the same for this summer.

MPIN

- We still have not received the final Q4 MPIN report, but anticipate five counties not meeting compliance:
 - Grant at 23.8% There is a computational error on this county for SNAP meals. Grant Co. should be compliant and FA has been notified.
 - Ottawa at 49.5%
 - Elk at 44.2%
 - Grey at 47.2%
 - Republic at 48.2%
- We plan on making progress by scheduling mobile pantries in several of the underserved communities over Spring Break.
- We are also seeking partners in these areas to do monthly product distribution.

Independence Update

- Some final numbers have been put together but how the delivery system will operate is still evolving. Hope to have a proposal put together for the next meeting.

Capital Campaign

- We have a new campaign chairman! Don Meiergerd has agreed to accept the position. A huge “Thank You” to Don. Doug and Brian will complete Board member visits this month and hope to have 100% Board commitment in the Capital Campaign.

Pounds Report

- For this fiscal year (starting in July), 103 mobile pantries were run, serving 6,053 households. Total pounds to date: 8,266,466 which equates to 6,888,721 meals.

Gretchen DiGiovanni - Development Report

- Gretchen distributed her development report and then touched on her continued “Major Gift” strategies. Doug noted that donations were down asked if Gretchen saw any pattern. She said no, but that noted when she called and made visits to people, their donations tended to increase. Brian noted that we needed to look at whether donations were actually down from last year or just down compared to what was budgeted.

Bruce Bartel – Operations Overview

- The Board was given an in-depth review of the Warehouse Operations
 - Human Resources
 - Food 4 Kids
 - Dispatch / Rural and Local Routes
 - Rules and Regulations
 - Electronic Log and GPS
 - Equipment
 - Warehousing

NEW/OLD BUSINESS

- There was no old or new business brought to the board for discussion

8:30AM Chairman Doug Jenkins dismissed all non-board members to hold private discussion with board members

**Next BOD meeting is scheduled for
Wednesday, April 12, 2017, 7:30 AM Kansas Food Bank Conference
Room**

Drafted by

Kelly Price

Approved and Submitted by

Jim Shelden

Jim Shelden
Secretary